

18 July 2011

Dear Colleague:

On 14 March 2011 the International Union of Geological Sciences and the International Geological Congress Committee (IGCC) circulated an invitation to bid for the 36<sup>th</sup> International Geological Congress (IGC), which will be held in 2020. The invitation included a description of the bid process and a list of possible items to be addressed in the proposal. The deadline mentioned for receipt of proposals was 30 October 2011.

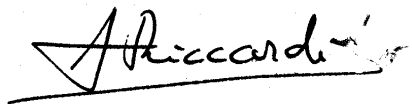
Since then the IUGS and the IGCC have been informed that there are countries interested in making proposals, which will only be able to submit an outline of their proposal by 30 October 2011.

In response, the IGCC has decided to clarify to the bid process as follows:

- 1) Any country or group of countries proposing to host the 2020 Session of the Congress gives notice of its intention. **Outlines of proposals are to be received by 30 October 2011.**
- 2) **Final bids are to be received by 30 April 2012.**
- 3) An indicative list of items to be considered in the outline and final proposals is attached to this letter, along with submission details. **It is up to each bidding country to decide the detail to be included in the outline of their proposal.**
- 4) The IGCC evaluates the proposals received and makes a recommendation to the IUGS/IGC Council meeting to be held at the 34<sup>th</sup> IGC in Brisbane, Australia, August 2012.

Please, note that **deadline for receipt of outlines of proposals is 30 October 2011.** These should be addressed to the co-Chairs of the IGCC, with a copy to the IUGS Secretariat.

Yours sincerely,



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## **Guidance for Bids for the 36th IGC in 2020**

**Note that an outline of the bid is required by 30 October 2011 and the full bid by 30 April 2012.**

### **Indicative list of items to be addressed in outline and final bids:**

- 1) Official letter offering to host the 36th IGC in 2020 in a specified city and country.
- 2) Executive Summary.
- 3) Letters of high level support, e.g. National, Provincial, Municipal Governments, Ministry of Science and/or Mining.
- 4) Geological overview of the country and region.
- 5) Outline of Geoscience activities in the country and rationale for invitation to host the IGC.
- 6) Organization of planned IGC (Business model, Local Organizing Committee, principal contact).
- 7) Outline of proposal: Theme, Scientific Program, Field trips, GeoHost Program, Exhibition, IUGS Capitation Fee, Congress Registration Fee, Hosting IUGS/IGC Executive Meetings, Sponsorship and support.
- 8) Congress Venue with details: plenary hall, exhibition, catering, meeting rooms for concurrent sessions, information technology, audio-visual and productions services, graphics and signage, venue floor-plans, photos, committed refits or extensions.
- 9) Accommodation: number of rooms, sorted by star rating, within 20 km from the Centre, number and proximity of hotels to the centre.
- 10) Air access and transport: airports in the area, congress airport facilities (complimentary services), international travel (time-distance to main cities in different continents, international flights to/from different continents with number of seats per week, airlines servicing host city), domestic travel, local transport.
- 11) Host city: maps, main features, prices, climate, safety and security.
- 12) Recreation and touring: local, regional, national and supra national attractions.
- 13) Attachments: e.g. abbreviated curricula vitae for members of the Local Organizing Committee, list of potential Science Themes, indicative Field Trips, indicative Workshops.

(Please note that this list is indicative and not exhaustive)

#### Submission details:

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